

## UNIT 10: LANGUAGE PRACTICE

### People and organisations

1 Put each of the words in the box into the paragraph.

staff	civil servants	Ambassador	committee
spokesperson	Minister		

The <sup>1</sup>\_\_\_\_\_ of Norway visited government offices today to have important talks with the <sup>2</sup>\_\_\_\_\_ for Foreign Affairs. They had discussions about oil fields in the North Sea, which also included a <sup>3</sup>\_\_\_\_\_ from each of the three top environmental groups working in the area. Together they decided to form a <sup>4</sup>\_\_\_\_\_ to help protect the environment in the area. The group will also include <sup>5</sup>\_\_\_\_\_ from oil companies and <sup>6</sup>\_\_\_\_\_ from various other related government departments.

### Present continuous for future arrangements

2 Look at the coming week in a civil servant's diary. Use the information to write sentences using the present continuous.

Mon	Tue	Wed	Thu	Fri	NOTES
10 a.m. Meeting – the planning committee	1 p.m. Speak to spokesperson of Animal Help Charity	Visit Manchester all day	9 a.m. Visit to children's hospital	7 p.m. Dinner with Minister for Charities	Second meeting with planning committee next week

- 1 She \_\_\_\_\_ at 10 a.m. on Monday.
- 2 \_\_\_\_\_
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_
- 6 \_\_\_\_\_

### Past simple passive

3 Rewrite these active sentences using the past simple passive.

- 1 The restaurant manager gave him a job in the kitchen.
- 2 The property company bought all of the houses in the street.
- 3 David showed me how to cook spaghetti bolognese.
- 4 The caretaker let them into the building.
- 5 One of the best chess players in the world taught him.